

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO: 4885                      ORDINANCE COUNCIL SERIES NO: \_\_\_\_\_

COUNCIL SPONSOR: GOULD/BRISTER                      PROVIDED BY: FINANCE

INTRODUCED BY: MR. STEFANCIK                      SECONDED BY: MR. BELLISARIO

ON THE 26 DAY OF SEPTEMBER , 2012

PLEASE SEE ATTACHED FOR COMPLETE DOCUMENT

AN ORDINANCE ADOPTING THE 2013 OPERATING BUDGET.

WHEREAS,

THE PARISH OF ST. TAMMANY HEREBY ORDAINS:

REPEAL: All ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

MOVED FOR ADOPTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE 6 DAY OF DECEMBER , 2012 ; AND BECOMES ORDINANCE COUNCIL SERIES NO \_\_\_\_\_.

\_\_\_\_\_  
MARTIN W. GOULD, JR., COUNCIL CHAIRMAN

ATTEST:

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THERESA L. FORD, COUNCIL CLERK

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PATRICIA P. BRISTER, PARISH PRESIDENT

Published Introduction: OCTOBER 25 , 2012

Published Adoption: \_\_\_\_\_, 2012

Delivered to Parish President: \_\_\_\_\_, 2012 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2012 at \_\_\_\_\_

ST.TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO. 4885

ORDINANCE COUNCIL SERIES NO.

COUNCIL SPONSOR: GOULD/BRISTER

PROVIDED BY : DEPT OF FINANCE

INTRODUCED BY: MR. STEFANCIK

SECONDED BY: MR. BELLISARIO

ON THE 26TH DAY OF SEPTEMBER, 2012

AN ORDINANCE ADOPTING THE 2013 OPERATING BUDGET

WHEREAS, the Parish has prepared an operating budget in accordance with La. R.S. 39:1305 and generally accepted accounting principles; and

WHEREAS, the General Fund expenditures are closely monitored; and

WHEREAS, all Departments are required to follow proper Purchasing Procedures; and

WHEREAS, each Department Director is responsible for controlling expenditures within their Departments in order to ensure that said expenditures do not exceed the amount appropriated; and

WHEREAS, the St. Tammany Parish Council has held public hearings on the proposed budget as required by La. R.S. 39:1307.

NOW, THEREFORE, BE IT ORDAINED by the St. Tammany Parish Council acting in its capacity as the authority of the Parish of St. Tammany that the 2013 Operating Budget is adopted as follows:

SECTION I: The General Fund is adopted as follows:

**010 - GENERAL FUND**

General Fund Revenues

Taxes

Ad Valorem 4,223,203

Other Taxes, Penalties and Interest 1,950,000

Licenses 3,572,300

Permits 1,373,000

Intergovernmental Revenues

Other Federal Funds 35,500

State Revenue Sharing 286,557

Other State Funds 5,000

Fees, Charges and Commissions for Services 525,650

Fines and Forfeitures 55,000

Other Revenues 483,000

Total Revenues 12,509,210

Expenditures

Development - Admin 359,713

Planning 630,047

Permits 1,177,242

Public Information Office 621,789

Facilities Maintenance 227,715

Levee Board Building 29,679

Fairgrounds 68,000

22nd Judicial District Court 2,039,297

Ward Courts 211,147

District Attorney 2,078,671

Registrar of Voters 233,600

Assessor 1,833

Parish Jail 85,000

Code Enforcement 490,825

Veterans Affairs 92,419

Camp Salmen Nature Park 273,726

Grants 470,413

Airport 173,440

General Expenditures 3,226,839

Total Expenditures 12,491,395

Revenue Over(Under) Expenditures 17,815

Beginning Fund Balance 5,831,751

Less Minimum Fund Balance Reserved 3,747,419

Ending Available Fund Balance 2,102,147

SECTION II: The Special Revenue Funds are adopted as follows:

**013 - ST. TAMMANY PARISH LIBRARY FUND**

Revenues	8,491,639
Expenditures	8,491,639
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**014 - STARC/COUNCIL ON AGING FUND**

Revenues	2,814,822
Expenditures	2,814,822
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**015 - PUBLIC WORKS FUND**

Revenues	26,468,958
Expenditures	
Finance	40,500
Development	227,893
Gen. Mtce. & Road Repair	4,712,372
Airport Barn	716,717
Brewster Barn	518,992
Bush Barn	476,375
Covington Barn	862,477
Fritchie Barn-North	354,868
Fritchie Barn-South	764,754
Hickory Barn	496,919
Highway 59 Barn	805,216
Keller Barn	637,302
Folsom Barn	566,380
Fleet Management	5,359,529
Mobile Unit	51,775
Trace Maintenance	940,619
Trace Administration	154,587
Public Works Director	883,204
District Capital	798,813
Geographical Information Systems	348,257
Data Management	443,493
Engineering	2,182,498
Homeland Security & Emergency Operations	908,258
General Expenditures	2,990,410
Total Expenditures	<u>26,242,208</u>
Revenue Over(Under) Expenditures	226,750
Beginning Fund Balance	15,264,117
Less Minimum Fund Balance Reserved	9,749,875
Ending Available Fund Balance	<u>5,740,992</u>

**016 - DRAINAGE MAINTENANCE FUND**

Revenues	790,067
Expenditures	790,067
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	2,870,146
Less Minimum Fund Balance Reserved	2,857,360
Ending Available Fund Balance	<u>12,786</u>

**017 - HEALTH & HUMAN SERVICES FUND**

Revenues	2,987,746
Expenditures	2,604,865
Revenue Over(Under) Expenditures	382,881
Beginning Fund Balance	3,633,152
Less Minimum Fund Balance Reserved	2,838,359
Ending Available Fund Balance	<u>1,177,674</u>

**018 - ECONOMIC DEVELOPMENT SALES TAX DISTRICTS FUND**

Revenues	476,000
Expenditures	476,000
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**019 - ECONOMIC DEVELOPMENT FUND**

Revenues	261,000
Expenditures	261,000
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**020 - ENVIRONMENTAL SERVICES FUND**

Revenues	1,190,890
Expenditures	1,133,966
Revenue Over(Under) Expenditures	56,924
Beginning Fund Balance	2,538,421
Less Minimum Fund Balance Reserved	297,723
Ending Available Fund Balance	<u>2,297,623</u>

**024 - CULTURE, RECREATION & TOURISM FUND**

Revenues	280,200
Expenditures	280,200
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**027 - JUROR EXPENSE FUND**

Revenues	290,000
Expenditures	286,600
Revenue Over(Under) Expenditures	3,400
Beginning Fund Balance	406,710
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>410,110</u>

**028 - CRIMINAL COURT FUND**

Revenues	2,066,000
Expenditures	2,066,000
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**029 - 22ND JDC COMMISSIONER FUND**

Revenues	100,000
Expenditures	195,215
Revenue Over(Under) Expenditures	(95,215)
Beginning Fund Balance	219,074
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>123,859</u>

**034 - ST. TAMMANY PARISH JAIL FUND**

Revenues	8,267,014
Expenditures	8,267,014
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**035 - LAW ENFORCEMENT WITNESS FUND**

Revenues	103,000
Expenditures	84,120
Revenue Over(Under) Expenditures	18,880
Beginning Fund Balance	232,510
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>251,390</u>

**037 - JUSTICE COMPLEX FUND**

Revenues	6,703,800
Expenditures	6,585,386
Revenue Over(Under) Expenditures	118,414
Beginning Fund Balance	3,646,057
Less Minimum Fund Balance Reserved	2,540,250
Ending Available Fund Balance	<u>1,224,221</u>

**039 - ST. TAMMANY PARISH CORONER FUND**

Revenues	4,593,104
Expenditures	4,593,104
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**043 - ANIMAL SERVICES FUND**

Revenues	1,654,680
Expenditures	1,548,713
Revenue Over(Under) Expenditures	105,967
Beginning Fund Balance	1,375,324
Less Minimum Fund Balance Reserved	1,323,744
Ending Available Fund Balance	<u>157,547</u>

**103 - SUB-DRAINAGE DIST NO.1 OF DRAINAGE DIST NO. 3 FUND**

Revenues	49,545
Expenditures	37,183
Revenue Over(Under) Expenditures	12,362
Beginning Fund Balance	182,575
Less Minimum Fund Balance Reserved	49,545
Ending Available Fund Balance	<u>145,392</u>

**161 - LIGHTING DISTRICT NO. 1 FUND**

Revenues	193,866
Expenditures	117,881
Revenue Over(Under) Expenditures	75,985
Beginning Fund Balance	750,813
Less Minimum Fund Balance Reserved	193,866
Ending Available Fund Balance	<u>632,932</u>

**164 - LIGHTING DISTRICT NO. 4 FUND**

Revenues	281,117
Expenditures	243,075
Revenue Over(Under) Expenditures	38,042
Beginning Fund Balance	1,178,915
Less Minimum Fund Balance Reserved	281,117
Ending Available Fund Balance	<u>935,840</u>

**165 - LIGHTING DISTRICT NO. 5 FUND**

Revenues	16,813
Expenditures	10,863
Revenue Over(Under) Expenditures	5,950
Beginning Fund Balance	89,309
Less Minimum Fund Balance Reserved	16,813
Ending Available Fund Balance	<u>78,446</u>

**166 - LIGHTING DISTRICT NO. 6 FUND**

Revenues	100,456
Expenditures	95,618
Revenue Over(Under) Expenditures	4,838
Beginning Fund Balance	747,338
Less Minimum Fund Balance Reserved	100,456
Ending Available Fund Balance	<u>651,720</u>

**167 - LIGHTING DISTRICT NO. 7 FUND**

Revenues	265,087
Expenditures	310,791
Revenue Over(Under) Expenditures	(45,704)
Beginning Fund Balance	1,142,319
Less Minimum Fund Balance Reserved	265,087
Ending Available Fund Balance	<u>831,528</u>

**169 - LIGHTING DISTRICT NO. 9 FUND**

Revenues	70,988
Expenditures	74,370
Revenue Over(Under) Expenditures	(3,382)
Beginning Fund Balance	275,131
Less Minimum Fund Balance Reserved	70,988
Ending Available Fund Balance	<u>200,761</u>

**170 - LIGHTING DISTRICT NO. 10 FUND**

Revenues	1,665
Expenditures	1,507
Revenue Over(Under) Expenditures	158
Beginning Fund Balance	4,553
Less Minimum Fund Balance Reserved	1,665
Ending Available Fund Balance	<u>3,046</u>

**171 - LIGHTING DISTRICT NO. 11 FUND**

Revenues	7,720
Expenditures	5,955
Revenue Over(Under) Expenditures	1,765
Beginning Fund Balance	45,292
Less Minimum Fund Balance Reserved	7,720
Ending Available Fund Balance	<u>39,337</u>

**174 - LIGHTING DISTRICT NO. 14 FUND**

Revenues	15,045
Expenditures	16,524
Revenue Over(Under) Expenditures	(1,479)
Beginning Fund Balance	14,099
Less Minimum Fund Balance Reserved	12,620
Ending Available Fund Balance	<u>0</u>

**175 - LIGHTING DISTRICT NO. 15 FUND**

Revenues	7,500
Expenditures	4,207
Revenue Over(Under) Expenditures	3,293
Beginning Fund Balance	24,778
Less Minimum Fund Balance Reserved	7,500
Ending Available Fund Balance	<u>20,571</u>

**176 - LIGHTING DISTRICT NO. 16 FUND**

Revenues	66,061
Expenditures	30,300
Revenue Over(Under) Expenditures	35,761
Beginning Fund Balance	145,167
Less Minimum Fund Balance Reserved	66,061
Ending Available Fund Balance	<u>114,867</u>

SECTION III: The Debt Service Revenue Funds are adopted as follows:

**203 - SUB DRAINAGE DIST 1 OF DRAINAGE DIST 3 DEBT SERVICE FUND**

Revenues	35,235
Expenditures	35,036
Revenue Over(Under) Expenditures	199
Beginning Fund Balance	5,586
Less Restricted for Debt Service	5,785
Ending Available Fund Balance	<u>0</u>

**215 - SALES TAX DISTRICT NO. 3 DEBT SERVICE FUND**

Revenues	3,530,642
Expenditures	3,492,410
Revenue Over(Under) Expenditures	38,232
Beginning Fund Balance	1,261,253
Less Restricted for Debt Service	1,299,485
Ending Available Fund Balance	<u>0</u>



**222 - UTILITY OPERATIONS DEBT SERVICE FUND**

Revenues	342,964
Expenditures	342,839
Revenue Over(Under) Expenditures	125
Beginning Fund Balance	53,033
Less Restricted for Debt Service	53,158
Ending Available Fund Balance	<u>0</u>

**233 - ST. TAMMANY PARISH LIBRARY DEBT SERVICE FUND**

Revenues	408,894
Expenditures	408,504
Revenue Over(Under) Expenditures	390
Beginning Fund Balance	9,317
Less Restricted for Debt Service	9,707
Ending Available Fund Balance	<u>0</u>

**234 - ST. TAMMANY PARISH JAIL DEBT SERVICE FUND**

Revenues	1,848,346
Expenditures	1,818,263
Revenue Over(Under) Expenditures	30,083
Beginning Fund Balance	2,981,128
Less Restricted for Debt Service	3,011,211
Ending Available Fund Balance	<u>0</u>

**237 - JUSTICE COMPLEX DEBT SERVICE FUND**

Revenues	3,458,200
Expenditures	3,402,150
Revenue Over(Under) Expenditures	56,050
Beginning Fund Balance	5,815,949
Less Restricted for Debt Service	5,871,999
Ending Available Fund Balance	<u>0</u>

**239 - ST. TAMMANY PARISH CORONER DEBT SERVICE FUND**

Revenues	1,047,519
Expenditures	1,030,044
Revenue Over(Under) Expenditures	17,475
Beginning Fund Balance	3,229,550
Less Restricted for Debt Service	3,247,025
Ending Available Fund Balance	<u>0</u>

SECTION IV: The Internal Service Funds are adopted as follows:

**502 - PARISH ADMINISTRATION FUND**

Revenues	5,287,952
Expenditures	
Parish President	1,750,104
Parish Council	1,645,500
Finance	1,494,863
Technology	953,787
Human Resources	447,304
PA - Data Management	85,668
Total Expenditures	<u>6,377,226</u>

**505 - FACILITY MANAGEMENT FUND**

Revenues	884,575
Expenditures	1,035,404

**506 - DEPUTY CAO/LEGAL FUND**

Revenues	2,047,096
Expenditures	
1st Deputy CAO - Administration	568,461
2nd Deputy CAO - Operations	305,383
Legal Department	1,173,252
Total Expenditures	2,047,096

**515 - PUBLIC WORKS COMPLEX FUND**

Revenues	454,086
Expenditures	454,086

**520 - ST. TAMMANY PARISH ADMINISTRATIVE & JUSTICE COMPLEX - EAST FUND**

Revenues	865,634
Expenditures	865,634

**522 - EMERGENCY OPERATIONS CENTER FUND**

Revenues	782,218
Expenditures	782,218

**525 - ST. TAMMANY PARISH GOVERNMENT KOOP DR COMPLEX FUND**

Revenues	1,391,134
Expenditures	1,391,134

**530 - ARCHIVE MANAGEMENT/WEB SERVICES FUND**

Revenues	183,000
Expenditures	264,882

SECTION V: The Enterprise Funds are adopted as follows:

**622 - UTILITY OPERATIONS FUND**

Revenues	12,373,558
Expenditures	12,564,153

SECTION VI: If any provisions of this ordinance shall be held to be invalid, such invalidity shall not affect any other provision herein which can be given effect without the invalid provision and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION VII: This Budget shall be monitored every month beginning January 2013 with a review of all Funds to determine any necessary adjustments to be made in order to keep all Funds operating in a positive status.

SECTION VIII: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION IX: This ordinance shall be effective upon enactment

MOVED FOR ADOPTION BY:

SECONDED BY:

WHEREUPON, THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING

YEAS:

NAYS:

ABSTAINING:

ABSENT:

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE ST TAMMANY  
PARISH COUNCIL HELD ON THE 6 DAY OF DECEMBER, 2012, AND BECOMES ORDINANCE  
SERIES NO. 12-

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MARTIN W. GOULD, JR., COUNCIL CHAIRMAN  
ST. TAMMANY PARISH COUNCIL

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PATRICIA BRISTER, PARISH PRESIDENT  
ST. TAMMANY PARISH GOVERNMENT

ATTEST:

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THERESA FORD, CLERK OF COUNCIL

Published Introduction: OCTOBER 25, 2012

Published Adoption:

Delivered to Parish President:

Returned to Council Clerk: